

Masterpiece Wedding Package

Platinum Affairs has created this all inclusive wedding planning package for those bridal couple who are thrilled about being engaged but have no idea or desire to plan their lavish affair. They have thoughts on the style, excitement about certain components and their families have all contributed various ideas, but work of making it all happen they choose to leave to the professionals.

The **Masterpiece** package will provide the bridal couple the luxury of being catered throughout the whole wedding process and beyond. They can make as many or as few wedding decisions as they choose all while watching their dream day unfold before their eyes. Whether they choose to have a pre-determined religious, ethnic or military style or individualized affairs with custom characteristics, it can all be add within their creation with a simple 'go ahead' from the couple to be.

From concept to completion, this full orchestrated ensemble will enable the bridal couple to enjoy the journey to the altar stress free and be wowed when they are finally able to say "I do".

Included in this package:

- ❖ Unlimited email and phone consultations
- ❖ Be a point of contact for all family or bridal party members from planning process thru end of wedding.
- ❖ Unlimited progress meeting for bridal couple and/or families
- ❖ Create a complete budget, manage any changes and advise couple regularly
- ❖ Assist with bridal attire selection and color palettes
- ❖ Manage and follow up with bridal party for all necessary purchases and fitting
- ❖ Coordinate all paper products* (i.e., invitations, menus programs, save-the-date, escort cards, place cards, etc.) to stay in line with overall wedding vision
- ❖ Assemble and mail save-the-dates, wedding invitations, shower and rehearsal dinner invitations
- ❖ Provide two bridal newsletters to wedding party at six months and thirty days out
- ❖ Manage RSVP's and call late confirming guests

- ❖ Compile selection of preferred vendors, attend all vendor meetings, review contracts and create payment schedules
- ❖ Coordinate with all vendors the final plans, point of arrival and fulfillment of contracts thru end of events
- ❖ Distribution final payments to all vendors at end of affair
- ❖ Assist with bar and menu planning, catering selection and cake design
- ❖ Create distinctive 'wow' and unique activities for wedding
- ❖ Coordinate any post brunches or family gatherings
- ❖ Assist with gift selection for bridal party and significant guests
- ❖ Schedule room blocks, flight arrangements and guest accommodations
- ❖ Schedule transportation for bridal party and specified guests
- ❖ Deliver out of town gift baskets to hotels or other lodging
- ❖ Complete rehearsal, ceremony and reception orchestration
- ❖ Develop ceremony and reception seating arrangements
- ❖ Assist with writing ceremony or special readings
- ❖ Coordinate approval of planned activities and verbiage for specified religions or venue requirements
- ❖ Create itineraries and time lines and deliver to bridal party and specified guests
- ❖ Assist vendors with decorations for rehearsal dinner, ceremony reception, and post brunches
- ❖ Coordinate transportation of items from ceremony to reception site
- ❖ Coordinate child care and/or child activities for reception
- ❖ Cue bridal party, family and honored guests thru wedding formalities and reception events
- ❖ Manage last minute conflicts, changes or emergencies for continuity of affair
- ❖ Secure gifts, monetary items, personal and decor items of couple and families and arrange
- ❖ Assist with final clean up and fulfillment of venue policies
- ❖ Arrange bridal suite decoration
- ❖ Return all rental items, tuxes, linens, chairs, etc.
- ❖ Manage, assemble and mail all thank you cards
- ❖ And much more!

Pricing upon request, from \$4,700