

### *Motif Wedding Package*

The Motif is commonly what we like to call the "Halfway Point" package. This serves well for the bride that has quite a bit of her wedding day planned [or at least decided on] but needs help getting the final plans together, coming up with ideas for things left undone and to tie up the loose ends and make sure the wedding is executed flawlessly.

With The Motif plan, we schedule an initial consultation to review the wedding vision, all the planning that is completed to date, a list of hired vendors, and what is still left to be done so we can create an action plan to meet all the deadlines. We will then schedule a final meeting prior to the rehearsal and/or wedding day to do a walk thru at your wedding and rehearsal sites to confirm all the details and make last minute changes that haven't been done. You have the option to meet two other times if necessary.



- ❖ Unlimited email and phone support from initial meeting
- ❖ Time lines and itineraries for all events associated with the rehearsal and wedding
- ❖ Assist bride with completion of final details for the wedding
- ❖ Coordinate Rehearsal, and Day Of Event
- ❖ Etiquette advisement for paper items and seating of ceremony
- ❖ Consult with all vendors for final details, fulfillment of contract and your expectations
- ❖ Coordinate all wedding and reception activities
- ❖ Prepare and cue bridal party members and families thru ceremony and reception events
- ❖ Assist with pick up and delivery any final items
- ❖ Review all contracts and attend vendor meetings
- ❖ Assist with pinning on and distribution of flowers
- ❖ Ensure proper placement of escort and place cards, programs, favors, memorial items, as well as other minor decorations, etc.
- ❖ Ensure ceremony and reception details are as planned and executed flawlessly
- ❖ Distribute all final payments to vendors
- ❖ Assist with clean up of both ceremony and reception site
- ❖ Coordinate couple, bridal party and families for pre and post formal bridal photos
- ❖ Gather and secure all wedding gifts and place in vehicles

that need to be a part of the wedding day  
ambiance and reception

- ❖ Assist with returning of rental items and any wedding décor
- ❖ Oversee your hired vendors for proper set-up of ceremony and reception locations
- ❖ Assist couple, bridal party, and both families thru wedding preparation

- ❖ Gather and secure all personal and decor items of couple and bridal families at completion of event
- ❖ Ensure event comes to a close successfully and assist with clean up and ensure facility(s) policies are met
- ❖ Have up to (3) pre-planning meetings with the couple or vendor meetings to ensure all plans are in place

*Price from \$2500*